

**MTSF**  
**MALAYSIA TORAY SCIENCE FOUNDATION**  
199301015077 (269817-K)

**SCIENCE & TECHNOLOGY RESEARCH GRANT**

**INFORMATION ON APPLICATION FOR  
SCIENCE & TECHNOLOGY RESEARCH GRANT**

1. **Qualification of Applicant**  
Energetic and creative researcher, Malaysian citizen aged below 40, residing in Malaysia, engaged in a basic fundamental scientific research field excluding mathematics and clinical medicine at a research facility in Malaysia, whose work has the potential to contribute greatly to the advancement of science and technology.
2. **Research Grant**  
The Foundation will provide up to about RM300,000 for research grants per year, comprising 10 to 15 grants of not more than RM60,000 each (including selected research projects funded by Toray Science Foundation, Japan worth about Yen5 million in total).  
  
The Foundation reserves the right to vary the number and amount of the grants at anytime at its absolute discretion without prior notice.
3. **Recommending University/Institution**  
Recommendation must be submitted by an authorized representative of a scientific or professional institution or a university of which the applicant is a member.
4. **Application Procedure**  
Download and complete the Application Form before obtaining the necessary authority's endorsement. Scan the entire form/enclosures (in pdf file) and submit the same online via **MTSF Website at [www.mtsf.org](http://www.mtsf.org)**. (Please refer to the "Online Submission Guide" below).
5. **Deadline**  
The duly completed Application Form must reach the Foundation on or before 31<sup>st</sup> May of each year. Late entry and incomplete forms will not be processed.
6. **Method of Selection**  
There are 3 stages in the selection process :  
  
1<sup>st</sup> Stage : Shortlisting of applicants by the Selection Committee through the review of the Application Forms.  
2<sup>nd</sup> Stage : Interview of shortlisted applicants by the Selection Committee.  
3<sup>rd</sup> Stage : Approval of the successful applicants by the Board of the Foundation.

For applicants who have advanced to the 2<sup>nd</sup> stage, the shortlisted applicant or a member representing the research group will be interviewed by September of every year.

The decision of the Foundation is final and no correspondence regarding the decision will be entertained.

7. Selection Committee  
The awardees shall be selected by the Selection Committee and approved by the Board of the Foundation.
8. Presentation of Research Grant  
The presentation ceremony shall be held in November/December each year.
9. Disbursement Procedure  
The grant is to be disbursed through the nominating university/institution in accordance with the procedure set by the Foundation.

Notes :

- a) The research project should be completed within 12 months after receiving the grant at the prize presentation ceremony and the results are written up for publication in ISI journals.
- b) This research grant is to be utilized in accordance with the proposed use of the research grant as stated in the application form only. If the recipient desires to use the grant for a different research project, prior written consent from the Foundation must be obtained. The recipient's university/institution is responsible for all financial transactions pertaining thereto.
- c) The grant should be fully utilized according to the approved schedule. Any unused balance of the awarded amount will have to be refunded to the Foundation upon completion of the research or expiry of the approved schedule, whichever is earlier. Prior written approval of the Foundation must be obtained for any extension to the scheduled completion of the project.
- d) The recipient is required to complete and sign the General Grant Conditions that stipulate the general terms and conditions of the grant.
- e) The final report, covering January to December of a particular year should reach the Foundation by 15<sup>th</sup> March of the following year, together with the up-to-date account of disbursement and utilization of funds, jointly certified by the University/Institution and the recipient.
- f) At the conclusion of the project, the recipient may be required to present his/her research work/paper at the Grant Research Symposiums that are arranged by MTSF from time to time.
- g) In line with the Foundation's plans to publish and distribute a booklet containing the recipients' completed research work, the recipients may be required to help in this endeavour.
- h) Please email or phone to MTSF for further clarification.
- i) This grant is not taxable in the hands of the recipient.

## **Mandatory Online Submission via MTSF Website**

### **ONLINE SUBMISSION GUIDE**

Please read and understand the “Online Submission Guide” carefully, before submitting the Application Form online to MTSF.

To be processed, assessed and judged online, only scanned applications submitted via the MTSF Website are acceptable. Application forms posted/couriered to the Secretariat in hard copies will not be considered/processed.

- 1) Please download and complete the Application Form (in Word Format).
- 2) Obtain the necessary signature and chop/approval from the relevant institutions/authorities.
- 3) Scan the entire completed form and enclosure (in pdf file) and submit online via the MTSF Website.
- 4) For easy identification, please named/saved the duly completed application form and enclosure in the following standard format/sample:

#### **STRG-cindylee-UTAR-2021**

Science & Technology Research Grant-Name of Main Researcher-University/Institution-Year of Application

- 5) Please adhere to the requirements when submitting online. All mandatory fields have to be filled/completed.
- 6) Please check the contents thoroughly before submitting online, as any alteration or re-submission thereafter will be rejected in total.
- 7) Upon successful submission, the applicant will be acknowledged with a reply email from the Secretariat with a given reference number, for future references.
- 8) The application for MTSF Awards and Grants shall stay open from January and closes on the 31<sup>st</sup> May annually. After the midnight of 31<sup>st</sup> May, the online feature shall log off automatically. Please submit your application early, to avoid any disappointment.

*Mailing Address/Inquiries to :*  
Malaysia Toray Science Foundation  
c/o Penfabric Sdn. Berhad  
Block B, Prai Free Industrial Zone 1, 13600 Prai, Penang.  
Tel : (+604) 385 4151 Fax: (+604) 385 4194  
Email : mtsf.tml.mb@mail.toray Website : www.mtsf.org